

Fall 2023 Team Manager Meeting

Simi Valley AYSO Region 121

AYSO121.org





Agenda

- Introductions
- Responsibilities of Team Manager
- Communication
- Safety
- Practice & Games
- Volunteer requirements

Alain Missoul

Child & Volunteer Protection Advocate (CVPA)

Tiffany Wright

Team Manager Coordinator

TiffanyAYSO@gmail.com





AYSO Philosophies

Open Registration

Balanced Teams

Everyone Plays

Positive Coaching

Good Sportsmanship

Player Development



Team Manager Requirements

- Background check – AYSO covers fee. See **AYSO121.org** for details.
- Fingerprinting – See **AYSO121.org** for details, including LiveScan form

Location: Safety Unlimited, 2139 Tapo St., Simi Valley

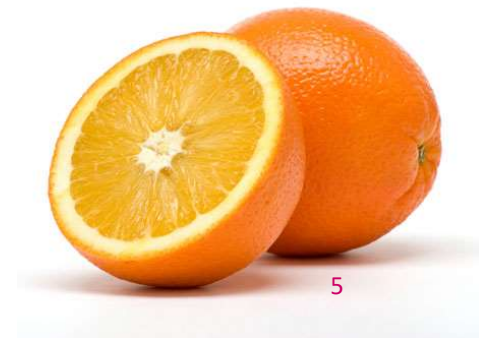
- Safe Haven (online)
- Concussion Awareness (online)
- Sudden Cardiac Arrest (online)
- SafeSport (online; all volunteers as of 2023)

Trainings can be accessed via **SportsConnect**.
Log into your account to access.



Responsibilities of Team Manager

- Notify parents of practice and game dates and times (including EPIC game for 10-14U), cancellations.
- Coordinate team banner design/purchase.
- Prepare and distribute snack schedule for parents. Provide reminder before each game. Please remember extra drinks for referees!
- Notify parents and players of Team Picture Day and Make-up Day. Picture Day Coordinator will email link to sign up for time slots. Pick up the pictures as directed and distribute to the team.
- Plan end of season party (reasonable for your age group). Collect money from parents for coaches' gift(s) and team referee, etc.





Responsibilities of Team Manager

- Encourage and promote team sportsmanship and participation.
- ASK other team parents to help out whenever possible – remember, you're part of the AYSO community!
- Remind parents of volunteer shifts.
- Each team is responsible for keeping field CLEAN after each game. Encourage players and parents to pick up trash after your games.
- Recommend all teams carry first aid kit and ice packs at all times. Extra water is nice on hot days too.
- Have extra set of player forms signed in blue ink.
- If there are any issues, contact a board member.



Simi Valley AYSO Region 121 Board Members

- Regional Commissioner – Danyelle Ripling
- Registrar – Antherine Perkins
- Coach Administrator – Joe Lukman
- Director of Referee Instruction – Garry Whiter
- Safety Director – Jessica Bernal
- Director of Fields – Dan Mason
- Team Manager Coordinator – Tiffany Wright
- Child and Volunteer Protection Advocate (CVPA) – Alain Missoul
- Playground Director – Antherine Perkins
- Picture Day Coordinator – Antherine Perkins
- Website Administrator – Chris Slack

See **AYSO121.org** for contact information



Simi Valley AYSO Region 121 Board Members (cont'd)

- Playground Director – Antherine Perkins
- 5U/6U Director – Racquel Hernandez
- 7U/8U Director – Stacy Brooks
- 10U Director – Mike Tirpak, Liz Reiter
- 12U Directors – Ashleigh Stannard, Mike Blanda
- 14U Director – Ashleigh Stannard
- 16U/19U– Chris Boynton
- Everyone Plays In Our Community (EPIC) Director – Jodie Agnew-Navarro

See **AYSO121.org** for contact information



Banners

- Vendor is up to you. Standard: 3 ft. x 5 ft.
- Flyers available at tonight's meeting with discount codes for local vendors.
- Collect money from parents
- Bring to Picture Day





Uniforms and Safety

Uniforms will be distributed to Team Manager:

- Team Volunteer Form **MUST BE COMPLETE** (Coach contact, Asst. Coach contact, Team Manager contact)

Safety Reminders:

- **NO PETS** at any AYSO game or practice (except service animals with proper paperwork)
- **NO JEWELRY**
 - Earrings **MUST COME OUT** for practices and games
- Glasses may be worn with or without head strap (although recommended)
- Soft braces okay, hard casts NO
- Incident Reports (complete as soon as possible; return to RC, Safety Director, or Tournament Director)
- **No names on uniforms**
- **Just player names OR numbers on banners NOT BOTH**



Practice Field Use

- Players should not wear AYSO uniforms to practice.
- **NO PETS (except service animals with proper paperwork)**
- No tobacco, alcohol allowed

Common courtesy: Have a quiet practice and pick up all trash (shared space)

Unsupervised player after practice:

- No child shall be left alone after practice
- Do not drive a player home
- Parents who are unreasonably late or consistently tardy may be reported to the Regional Child and Volunteer Protection Advocate (CVPA) for action
- 1:8 parent-to-child ratio AT LEAST at all practices and games



Game-Day Tasks

Field Setup and Takedown

Prior to first game of the day:

- Parents set up ½ of field
- Nets (portable nets on some fields), corner flags, field line painting

After the last game of the day:

- Portable nets must be disassembled – leave nets on the top bar
- Corner flags and trash bins must be taken to storage bins



Game-Day Conduct

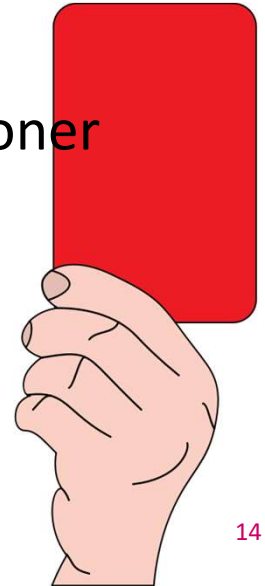
Coaches and spectators must stay OFF the field at all times, except with permission from the referee.

If a parent or player is ejected:

- If person refuses to leave, then the game is terminated
- Coach must collect information (ejected person's name, contact information) and report it to Regional Commissioner and Regional Coach Administrator

Youth Referees:

- Zero tolerance policy for any abuse





Mid-Season Tasks



Picture Day

- October 1 (Picture Day at Lemon Park)
 - Standard package FREE to registered players
 - Bring your team's banner
- October 15 (Make-up Picture Day at Lemon Park)

Player Participation Awards

- Coaches/team managers can pick up awards after submission of player ratings

Team Party



Fall 2023 Key Dates



September 9	First game of season
October 1	Picture Day (Lemon Park; arrive AT LEAST 10 min. before time slot)
October 7	Silent Saturday
October 15	Make-up Picture Day (Lemon Park)
October 21	Trunk-or-Treat
November 11	Last game of season
November 18	Make-up games
November 20	Area playoff teams notified
December 2 & 3	Area playoffs



5U/6U Division Rules

- **Coaches are on the field.**
- **Score not kept.**
- Play is 4 v 4 with no goalkeeper. Coaches should encourage players to **not** stand in front of the goal.
- Practice is for the 30-minute period before start of game and should be both instructional and fun. **No extra practice during the week.**
- Two 10-minute halves. Substitutions will occur halfway through each 10-minute half.
- All players must have EQUAL PLAY. That means a player cannot sit out for half of the game again until ALL players have sat out half a game.
- A restart for a ball going over the touch line (sideline) is a kick-in. A restart for a ball over the goal line is a goal kick, no matter which team kicked it out.
- No goal may be scored directly from the kickoff.
- All free kicks will be indirect.
- No heading of the ball.
- Offside not called, but don't encourage "cherry picking" (aka deliberate attempt to take advantage)
- No penalty kicks awarded.
- If a foul occurs, opponents must be at least three yards from the ball for the free kick.
- Games will be played with no coaches on the field or behind the goal, and no parents may be behind the goal. Coaches must stay in designated coach area.
- When a team is short-handed, the other team is encouraged to "loan players" in order to maximize playing time and provide an equal advantage.
- Each team required to provide a volunteer to referee the game (Coach may be required to referee the game). The referee must be an AYSO-certified 6U referee and have completed all volunteer requirements.
- All spectators must sit on the same side of the field.



7U Division Rules

- **Coaches are on the field.**
- **Score is not kept.**
- Play is 5 v 5 with no goalkeeper. Coaches should encourage players to **not** stand in front of the goal.
- Practice is one day a week for one hour.
- Games will be played as two 20-minute halves. Approximately halfway through each half (the quarter break) the referee will stop play to allow substitutions.
- All players must have EQUAL PLAY. That means a player cannot sit out for half of the game again until ALL players have sat out half a game.
- During goal kicks and any restarts within the penalty area, opposing players must move beyond the build-out line.
- A restart for a ball going over the touch line (sideline) is a kick-in.
- A restart for a ball over the goal line is a goal kick, no matter which team kicked it out. We do not use corner kicks at this age.
- No heading of the ball.
- When a team is short-handed, the other team is encouraged to “loan players” in order to maximize everyone’s playing time.
- Offside will not be called unless in the judgment of the referee the offside was a deliberate attempt to take advantage.
- No goal may be scored directly from a kick-off.
- All free kicks will be “indirect.”
- No penalty kicks awarded.
- If a foul occurs in penalty area and the free kick is awarded to the defenders, the indirect free kick will be taken from where the foul occurred.
- If a foul occurs in the penalty area and the free kick is awarded to the attackers, the indirect free kick will be taken from outside the penalty area.
- Referee or a board member must approve a child who does not want to play the third quarter of his/her three quarters by discussing with child and their parent(s).
- Each team is required to provide a volunteer referee. The referee must be an AYSO certified 8U referee and have completed all volunteer requirements.



8U Division Rules

- **Score is not kept.**
- **Practice is one day a week for one hour.**
- Games will be 6 v 6 (6 players on the field from each team).
- Goalkeepers will be used as part of the 6. Rotate goal keepers so that every player has a chance to play goalkeeper.
- Games will be played as two 20-minute halves. Approximately halfway through each half (quarter break) the referee will stop play to allow substitutions.
- All players must have EQUAL PLAY. That means that a player cannot sit out for half of the game again until ALL players have sat out half a game.
- There is a build-out line. During resets within the penalty area or when the goalkeeper gains possession of the ball, opponents are expected to retreat to the build-out line.
- When a team is short-handed, the other team is encouraged to “loan players” in order to maximize everyone’s playing time.
- Offside will not be called unless, in the judgment of the referee, the offside was a deliberate attempt to take advantage.
- Throw-ins should be awarded twice if the first attempt is improper.
- No goal may be scored directly from a kick-off.
- All free kicks will be “indirect.”
- NO penalty kicks will be awarded. If a foul occurs in penalty area and the free kick is awarded to the defenders (the attacking team committed the foul), the indirect free kick will be taken from where the foul occurred.
- If a foul occurs in the penalty area and the free kick is awarded to the attackers (the defending team committed the foul), the indirect free kick will be taken from outside the penalty area.
- There is no heading and no punting.
- A referee or a board member must approve a child who does not want to play a third quarter of his/her three quarters by discussing with the child and their parent(s).
- **Each team must supply a volunteer (or more than one) to attend the Referee Clinic (Visit AYSO121.org for information).**
 - They will referee one half of every game. The home team provides the referee for the first half, and the visitors provide the referee for the second half.



10U Division Rules

- **Score is kept.**
- Games will be 7 v 7, with a goalkeeper as part of the 7.
- Absolutely no heading of the ball is allowed.
- No PUNTING – the ball must be kicked or rolled or thrown out.
- There is a build-out line to promote development of technical skills.
- A player may not play more than two quarters of any game as goalkeeper. If a player is in goal for two quarters in a game they MUST also play one quarter as a field player.
- Game length is two 25-minute halves. Substitutions will be at approximately half way through each half (quarter) and the clock will continue to run. Players leaving the field should come to the touchline at the halfway point. Players not being substituted out need to STAY ON THE FIELD. Parents should bring them water while coach provides instruction. This is not a half-time break.
- All players must have EQUAL PLAY. That means that a player cannot sit out for half of the game again until ALL players have sat out half a game.
- If the coach deems it necessary to play a player only half a game due to extenuating circumstances, the coach must fill out the three quarters Game Play Reduction Form and obtain approval of the Regional Commissioner.
- A referee or a board member must approve a child who does not want to play the third quarter of his/her three quarters after discussion with their parent(s),
- Practice is twice a week for 1 -1 ½ hours each practice for no more than three total hours per week.



12U Division Rules

- **Score is kept.**
- Games will be 9 v 9, with a goalkeeper as part of the 9.
- A player may not play more than two quarters of any game as a goalkeeper. If a player is in goal for two quarters in the same game they **MUST** play one quarter as a field player.
- No heading of the ball allowed.
- Punting is allowed in this division.
- Game length is two 30-minute halves. Substitutions will be at approximately half way through each half (quarter) and the clock will continue to run. Players leaving the field should come to the touch line at the halfway point. Players not being subbed out must **STAY ON THE FIELD**. Have parents bring them water at the touch line.
- All must have **EQUAL PLAY**. That means that a player cannot sit out for half of the game again until **ALL** players have sat out half a game.
- A referee or a board member must approve a child who does not want to play the third quarter of his/her three quarters after discussion with their parent(s), if this happens during a game.
- Practice is twice a week for 1 - 1½ hours each practice for no more than three total hours per week.



14U Division Rules

- **Score is kept**
- Games will be 9 v 9, with a goalkeeper as part of the 9.
- Heading and punting are allowed.
- All players must have EQUAL PLAY. That means that a player cannot sit out for half of the game again until ALL players have sat out half a game.
- If the coach deems it necessary to play a player only half a game due to extenuating circumstances, the coach must fill out the $\frac{3}{4}$ Game Play Reduction Form and obtain approval of the Regional Commissioner. Contact your Division Director for a copy of the form (if needed).
- A referee or a board member must approve a child who does not want to play the third quarter of his/her three quarters after discussion with their parent(s), if this happens during a game.
- Practice twice a week for 1 to 1 $\frac{1}{2}$ hours each practice for no more than 3 total hours per week.



Volunteer Points

A total of **15 volunteer points** can be earned by every team during the Fall season:

- 8 referee points
- 5 volunteer points (includes field setup, bins to field, tent setup, tent support, and end of day field tear down)
- 2 Field Day points

In order to get team credit for parent volunteers, have the volunteers sign in at the field tent on game days and provide the coach name. Do this every day of volunteering.



Interested in Becoming a Board Member?

Visit AYSO121.org for a list of open positions or contact
Danyelle Ripling at danyelle.ripling@yahoo.com